



# How to Use Evernote for Writing and Research (Writing Skills Book 7)

*Nancy L. Hendrickson*

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## Evernote® : The Free Online Service for Organizing Your Projects

*If you scribble notes on the back of envelopes and napkins and then manage to forget the idea or where you put the napkin - you need Evernote.* This service will organize all of your projects and ideas into online file folders, keeping them safe until the day you hit the Delete key.

## Evernote : The Key to Uncluttering Your Desktop, Your Browser and Your Brain

If you're a writer you won't believe how you survived before you started using Evernote. And I'm not only talking about people who write for a living - I'm also talking about people who write for business or school. Evernote really is the storehouse of

- random thoughts
- meeting notes
- research
- images
- book outlines
- project outlines
- audio interviews
- deadlines
- assignments
- collaborative notes

in other words - anything you need to remember. In fact, Evernote is so good at what it does that the company's motto is **Remember Everything**.

## Don't Risk Losing Important Writing or Research

Back in the day it was easy to stuff pieces of paper into a filing cabinet. Chances are that once the paper was filed you rarely went back to it. Even now, you may use your computer as a filing system - exchanging metal file drawers for hard drive Folders and Sub-Folders. But even that system has its limits. That's because it relies on you remembering the names of folders and files.

With Evernote, the entire system is graphical - that means you can click on an Evernote folder and instantly see the picture of the website, screenshot or image you saved. Which reminds me - did I mention you can also save audio and video files? And, **Evernote syncs perfectly with your tablet, iPhone or Android.** Evernote has such a powerful on-board search engine that all you have to do is enter a word or two and it will pull up everything you've saved that fits the search criteria. You don't have to remember anything because it remembers everything.

## What You'll Learn

- how to set up your account
- downloading Evernote for your mobile device or desktop
- syncing between devices
- setting up Folders and Notes
- the value of tagging
- how to be an Evernote power searcher
- setting up research notebooks
- mobile Evernote
- Evernote apps
- how to collect digital content
- how to use Skitch - the free Evernote mark-up app
- tagging geolocations
- how to use Evernote with the iPhone's Siri
- free ways to store tweets, Facebook posts and more to Evernote

and bunches more.

## Written for Writers But Useable by Anyone

*How to Use Evernote for Writing & Research* was created for writers - but the truth is, if you need to remember anything, save anything, or return to any website, Evernote is your perfect go-to assistant. That's probably why Evernote is popular with writers, artists, bloggers, podcasters, business people, students, and researchers. That includes YOU!

## Would You Like to Organize Your Ideas and Projects Starting Today?

Download and start using *Evernote for Writing & Research* today. All it takes is scrolling to the top of the page and clicking the Buy Button.

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